



**LOUISBURG PARK AND TREE BOARD  
MEETING MINUTES  
Monday, June 8, 2015**

The Park Board of Louisburg, Kansas met at 6:30 p.m. in the City Hall Council Chambers with Chairperson Bob Bazin presiding.

**ATTENDANCE**

Board Chairperson: Bob Bazin

Board Members: Jack Kline, Lonnie Kunz, Michael McClellan, Ben York (Arrived 6:31pm), and Molly Strubbe (Arrived 6:36pm)

City Administrator: Rita Cassida (Representing)

City Council: Not Present

Recording Secretary: Rusty Whitham

Visitors: Nate Apple and Sue Apple

**Item 1: Adoption of Agenda**

A motion was made by Lonnie Kunz to approve the agenda. The motion was seconded by Michael McClellan. Motion carried 4-0. Ben York and Molly Strubbe had not arrived yet for this discussion.

**Item 2: Approval of minutes**

A motion was made by Jack Kline to approve the minutes from the April 13, 2015 Park and Tree Board meeting. The motion was seconded by Lonnie Kunz. Motion carried 5-0. Molly Strubbe had not arrived yet for this discussion.

**Item 3: Public Comment**

None

**PUBLIC HEARING BUSINESS ITEMS**

**Item 4: A discussion concerning memorial for Judy Maddax. The memorial may include a possible donation of a tree in Ron Weers Park. Leroy Johnson will provide a presentation.**

Leroy Johnson was not present to provide a presentation. Jack Kline mentioned that Johnson could call him directly to discuss his memorial request. Staff provided Leroy Johnson Kline's contact information the following morning.

**Item 5: A discussion concerning 2015 Louisburg Library events within the Louisburg parks system.**

The Park and Tree Board Members reviewed the proposed schedule of summer events that will be held in the parks system by the Louisburg Library during the 2015 summer season. No objections were made by any of the Board Members.

**Item 6: A discussion concerning willow trees, Pet Waste dispensers, and dilapidated information sign at Ron Weers Park. These issues were brought up by Sandy Harris representing the Lake HOA.**

Jack Kline mentioned that he looked at the possible dead willow trees around lake at Ron Weers Park. Kline confirmed that the two trees located at Westside of the lake near the inlet are dead and need to be removed. Kline believes that the willow tree located on the southwest end of the dam is still alive and does not need to be cut down. Rita Cassida took note of Kline's comments and will forward to the Public Works Superintendent for action.

It was suggest that we apply a Tordon Herbicide to the stumps. Kline stated that the sumps are too close to the lake. He discourages the use of any Herbicides that close to any water system.

**Note:** Tordon is herbicide that prevents unwanted stump sprouts in forest and fence line areas.

Chairperson Bazin asked if money was allocated from the City to install Pet Waste dispensers at Ron Weers Park. Rita Cassida stated that she is researching vendors and the cost Pet Waste dispensers. She estimates that the dispensers will cost be between \$100 and \$150 each. This does not include plastic bags and installation costs.

Ben York made the following motion:

1. Install two pet waste dispensers with signs attached at Ron Weers Park.
2. Install one sign at the entrance of Lewis-Young Park informing park visitors to pick up after their pets.

The motion was seconded by Lonnie Kunz. The motion passed 6-0. This topic with recommendation shall be forwarded to City Council for addition action.

**Item 7: A discussion concerning a request to hold an event in Lewis-Young Park sponsored by the American Radio Relay League.**

Charles Powell (Requester) was unable to attend this meeting. The Board reviewed an email from Powell that outlined the details of his request. Powell's request includes an overnight stay at Lewis-Young Park. A brief discussion occurred concerning Powell's request. It was mentioned that Powell must coordinate his overnight camping through the City Clerk.

Ben York made a motion to approve Charles Powell's request to have an Amateur Ham Radio Field Event at Lewis Young Park on June 27<sup>th</sup> through June 28<sup>th</sup>. This event shall include an overnight stay in the park. The motion was seconded by Molly Strubbe and passed 6-0.

**Item 8: Election of Park and Tree Board Officers and appointments in accordance with City Ordinance 1035.**

After a brief discussion the following appointments were made:

Molly Strubbe – Community Forest Manager  
Lonnie Kunz – Aquatic Center Liaison  
Jack Kline – Louisburg City Park Liaison  
Ben York – City Lake/Ron Weers Park Liaison  
Michael McClellan – Lewis-Young Park Liaison

**OLD BUSINESS:**

**Item 9: A discussion and update concerning the 20<sup>th</sup> Annual Fishing Derby. The Derby is scheduled for Saturday June 20<sup>th</sup> at Ron Weers Park.**

Final arrangements were made. It was mentioned that things seem to be moving along smoothly with no foreseeable issues. A final report on this year's Fishing Derby will take place at the next Park and Tree Board meeting on July 13<sup>th</sup>.

**Item 10: A discussion concerning Park and Tree Board Bylaws.**

The Park and Tree Board Members reviewed the draft bylaw. After some discussion Jack Kline made a motion to approve the bylaws as written. The motion was seconded by Ben York and passed 6-0. This topic with recommendation shall be forwarded to City Council for addition action.

**Item 11: REPORTS:**

Chairperson Bazin stated that he has received complaints concerning the trash dumpster at Lewis-Yong Park. The dumpster is currently located in the gravel parking lot on the Southside of the restrooms/consensus stand. People are saying the dumpster smells. It was the conscious of the Board to be move the dumpster to the opposite side of the parking lot.

**Note:** The following morning Staff contacted L&K to relocate the dumpster. It was confirmed that the dumpster was moved to the Southside of the gravel parking lot on Friday June 12, 2015.

Ben York stated that he has been approach by someone who wanted to know if two Handicap Parking spots could be spray painted in the gravel parking lot near the ball fields at Lewis-Yong Park. It was mentioned that two existing handicap parking spots are located near the Northside of the concession stand. It was also mentioned that handicap parking require hard surfacing such as concrete or asphalt. No action was taken.

Ben York made motion to begin every Park and Tree Board meeting with the pledge of allegiance. The motion was seconded by Molly Strubbe. The motion passed 6-0.

Nate Apple asked about the status of the new baseball/softball fields at Lewis-Young Park. Bob Bazin replied by saying that the Soccer Club has agreed to remove the lighting system sometime this summer. Bazin added that a lot of planning still needs to be done. Funding is the major obstacle that needs to be addressed before additional ball fields can be built. We are slowly moving forward with this project. All agreed that more baseball/softball fields are needed.

Also discussed was the need for fields that football teams can practice on. Football teams from LARA and Football and Cheerleading Club of Johnson County (FCCJC) practice in the park. The Park and Tree Board has previously set-aside a portion of Lewis-Young Park for the development of practice football fields. This project is still in the discussion phase with members of LARA.

Jack Kline mentioned that Bob Nauman and Hansberger Family are considering two pieces of playground equipment to place in the City Park. The Hansberger Family wishes to donate playground equipment as a memorial to Patty Hansberger. This topic was discussed during the April 13, 2015 Park and Tree Board meeting. Kline added that the estimated cost of the two pieces of equipment is about \$5,000.00. The cost includes installation done by the supplier. The Hansberger Family is still researching all possibilities of donations. It was suggested that the Hansberger Family provide a presentation to the Park and Tree Board prior to purchasing the new playground equipment.

Michael McClellan mentioned that drainage at City Park needs to be looked at. He has witnessed many occasions where water has ponded in the playground area. Additional mulching may help to remedy some of this issue.

#### **Item 12: ADJOURNMENT:**

A motion was made by Molly Strubbe to adjourn the meeting. The motion was seconded by Ben York. Motion carried 6-0. The meeting concluded at 7:35pm.

The next meeting will be held on July 13, 2015 at 6:30 p.m.

Submitted by Rusty Whitham  
Recording Secretary